



Neighborhood Pride Team dba Trillium Artisans

March 10, 2009

Trillium Artisans
2009 Policy for Donating to Auctions and Fundraisers

Thank you for requesting a donation for your fund raising event.

Trillium is only able to donate Trillium Design items (our Organic Catnip Slugs) and items which have been donated to us by artisans who are no longer members of Trillium and which are in our "sale" section. We can also donate gift certificates in \$20 increments, to be redeemed in our retail store at 9119 SE Foster Road, or for orders placed through our website. To redeem a gift certificate through the website, the customer must contact us via email with the gift certificate number before making a purchase.

Our donation package for 2009 consists of:

- One Organic Catnip Slug (baby or adult version depending on what we have in stock).
- One \$20 gift certificate which will expire after six months.
- One artisan-donated item from Trillium's "sale" section, depending on availability.

We are a consignment shop, so all other products we carry are owned by the artisans who made them, and we are not able to give them away as donations. If you would like us to forward your request to our artisan group, we would be happy to do so. All communication after that will be between your organization and the individual artisans.

In 2009, Trillium Artisans will only be donating products and/or gift certificates to local organizations (within the Portland metro area) who are able to pick up the donations from our store. Also, we will only donate to organizations or events with an environmental/sustainability mission and organizations or clinics which cater to pets.

This year, we will donate to the first ten organizations who make a request and meet our requirements.

Thank you for your interest in Trillium Artisans. Please let us know if you have any questions about our donation policy.

Best regards,

Christine Claringbold, Program Coordinator
Trillium Artisans
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